





Parts Required: 5" Total Lock Caster (Available in Grey or Black)

Tools Used: 7/16" Wrench

Step	Execution	Figures
1	Using a 7/16" wrench, loosen the 1/4" nylon locknut and remove the hex cap screw from the caster post. Helpful hint: This process is sometimes easier if the chair is on a block or tipped on the side.	
2	Remove the 5" total lock caster from the base. This may take a little effort. Helpful hint: If force is required to remove the caster, use a screw driver and mallet and lightly tap the metal ring on the caster post.	
3	Insert the replacement 5" total lock caster into the base.	
4	Insert the hex cap screw through the base and into the caster post. Insure the head of the Screw is facing the front of the chair. Install the 1/4" split lock washer on the hex cap screw. Using a 7/16" wrench, install and tighten the 1/4" nylon locknut.	

For more information, please contact Broda Customer Care at 1-800-668-0637